

## CSCA Board Meeting Minutes

Thursday, April 20, 2017

Present: Lloyd, Hazel, Cheryl, John, Alex, Jacqui

Absent: Kathy, Patty

### 1. Call to Order and President's Report – Lloyd

The meeting was called to order by President Lloyd Lewis at 7:15

- a. Welcome back! Lloyd announced that Jen Sitto resigned from the board for personal reasons as of 4/17. We thank her for her service and wish the best for her and her family.
- b. Updated dues letter – Cheryl has updated our master list of residents to reflect Township records. She will copy the list for us to use to check in at the general meeting. There were suggestions to add to our dues letter and return slip. Lloyd noted that boat slip renters must include a copy of their boat registration with their slip and check. Cheryl requested that we invite neighbors to join our Facebook page and this will be added to the dues slip. We have the envelopes and Cheryl had already prepared the mailing labels. She will add renters to the label list. She will also place the labels on the envelopes. Lloyd requested volunteers to help with “stuffing” the envelopes, as they need to be in the mail asap. Cheryl suggested a “Stuffing Party” – anyone available please come to Hazel and Lloyd's house Monday 4/24 at 7:00 to help out! Bring a friend!
- c. Proposed board membership – all members present agreed to stay on the board for next year. Kathy had also said she will stay. Proposed slate: President – Lloyd, Vice-President – John, Secretary – Kathy, Treasurer – Hazel (although this position will be reconfigured with Jacqui sharing responsibilities), Trustee/Slip Manager – Alex will consider this position (with Lloyd assisting in this transition year), Trustee – Cheryl, Trustee -- Jacqui
- d. Crumbling roads – Lloyd and Jacqui attended Township meeting. Will share results at general meeting
- e. Clarification regarding non-resident requests for slips – After carefully reviewing the by-laws, it was determined that only RESIDENTS in good standing (dues paying) may be placed on waitlists. Home ownership does not constitute residency.
- f. Tree removal by Punch Bowl – Lloyd requested authorization to spend up to \$500 to “fell” (not remove) two dead trees in the Punch Bowl that could potentially damage property. Cheryl moved, unanimous approval.
- g. Sheriff patrol on Cass lake – Sgt. Jex contacted Lloyd regarding patrol. Jacqui and Jen have been working on contacting other Cass Lake subdivision to share expenses.
- h. Nextdoor Dodge Park group – Hazel thought there was some kind of sub listing in that group. She will pursue for Jacqui.
- i. Launch keys – Lloyd received a proposal from Majestic Security, owned and operated by a CSCA neighbor, for service call, master lock rekey, 75 stamped keys. The keys would be an upgrade in quality from the ones we had so many break in the lock last year. Total cost: \$230. The board agreed to award the contract to Majestic.
- j. Dinner reimbursement – agreed to \$50.

2. Secretary's Report – Hazel

Hazel reported that all correspondence, e-mails, and website are current. Our website provider bill is due in May, \$400 for 3 years. Board approved payment.

3. Financial Report – Jacqui

Jacqui is completing her financial review and will have it ready to present at the general meeting. Balance as of 2/28/17 is \$9,046.88. There are still two months of statements to reconcile, and several outstanding bills to be paid. This should all be submitted to her before the general meeting.

4. Dock report – Lloyd -- No report

5. Trustee and Officer reports

- a. Cheryl – updated data base and labels completed
- b. Jacqui – continues to work on an association list for Sheriff patrol
- c. Alex – received a quote of \$350 to replace missing fence section at Cass Lake launch. John moved that we approve the expenditure, unanimous approval. Further discussion on more improvements to lot 19. Alex will develop a plan to improve access to the beach at Elizabeth Lake. He will also move the extra picnic table to Elizabeth Lake beach. John – He continues to work on the light/camera improvements at the launch area. His last estimate was \$1900 for the required electrical infrastructure upgrade. The system has been off for the winter, but he will turn it back on tomorrow.

6. Plan for General meeting

- a. Lloyd has had new signs made reflecting new location.
- b. All board members present will assist at the meeting.
- c. Hazel has met with the custodian at Crary and he will have the area set up as we want it. 3 tables at entrance: 1 for check in with data base; 2 to collect dues, etc.; 3 for keys, waiver, waitlists.
- d. Agenda to be created and sent to board for prior approval.

7. Next meeting: TBA

Respectfully submitted,  
Hazel Lewis  
CSCA Recording Secretary