

**CSCA Board Meeting Agenda 4/20/20 6:30 PM**  
**Remote meeting via phone/video**

Absent: Kelly

1. Preparing for 2020-21 in lieu of General Meeting

Each of our current letters, dues notices, etc. need to be rewritten in light of our new on-line dues payments through our website. We will get these redrafted and out to the board for input by Tuesday. Our "Agreement for Use" form needs to be included on website and acknowledged before payment accepted.

New letter, minus dues form, needs to be copied and sent via USPS. Self sticking envelopes and stamps have been ordered. We need to create new address labels. Cheryl is working with Keri at the township offices to get updated resident information. When she has this she can format the label template, but is unable to print the labels as in the past. We will research having the labels printed, or done on one of our home printers.

It is recommended that key holders use 2019 keys temporarily until new ones can be made and distributed. Jiri suggested using 2019 keys for this season. Lloyd and John will continue to research best method for 2020 keys.

Jiri is working to get our new website running. There is much to be done prior to "testing". He is estimating we may be ready to test in a week or so. He is using a payment service called "Stripe" which costs 2.9% plus \$.30 per transaction. It accepts all major credit cards, PayPal and ACH (bank to bank transfers).

Instead of Fatcow (our present web host) which costs about \$400/3 years, he is using an Amazon app for approximately \$90/3 years.

2. Non-renewal of D & O Insurance – our agent is shopping for replacement

3. 2019 membership data entered by Dennis – 23 hours @\$30/hour as approved at Dec. meeting

4. IRS –application for "not for profit" status. Jiri completed application. We were unable to reconstruct 12 years of board membership history. Hazel and Lloyd constructed three years of financial data with checkbook and bank statements. Jiri clarified status. We should know within 90 days if granted.

5. Financial update – approximately \$3500 in checking. H & L ordered stamps (\$360) and envelopes (\$165) = \$546. We need to order gate keys (\$270) and copies of letters \$65).

6. 2020 Board Membership – Hazel, Lloyd and Kelly are leaving the board. Next year's board and nominated officers: Vice President: John; Secretary: Patrick; Treasurer: Jacque; Trustees: Cheryl and Alex. Jiri has been offered the presidency and is considering but not ready to commit. The board members are asked to check with friends and neighbors who might be willing to serve next year.

7. Nancy's letter to be e-mailed to neighborhood (about 50% of residents?) Will be sent Tuesday.

8. Member reports:

Alex

John

Jiri – requested that we move as quickly as possible to update the signatories on our checking account

Jacque – requested that she and Lloyd meet to review Treasurer's files

Cheryl

Hazel

Patrick

9. How to manage unauthorized dock? After discussion, Jacque moved that Lloyd and John consult our attorney regarding private dock at a waterfront home in our neighborhood. Jiri seconded. Unanimous approval.

10. Assigning slip to resident who owns abandoned boat? After notifying boat owner, Lloyd will contact sheriff to impound boat.

11. General discussion regarding use of Facebook to help recruit new board members, using invitation letter. The page is not directly connect to the CSCA board. Hazel will contact the present admin to determine status.

12. Next meeting will again be Monday, 5/18/20 at 6:30 using this same format.