

Chetolah Shores Civic Association Board Meeting Minutes

Tuesday, May 22, 2018, 6:30 PM

John's Home

1. Call to Order – Lloyd

Attending: Lloyd, John, Alex, Kelly, Patrick, Jacque, Hazel

Absent: Cheryl, Jiri.

Meeting was called to order at 7:30 by President Lloyd Lewis. Thank you to Nancy and John for an outstanding dinner!

2. President's report

a. Lloyd welcomed back all returning board members.

b. A special welcome to new trustee, Patrick Hickey

c. Lloyd reviewed this years' board responsibilities.

John has served as Vice-President and has worked diligently with Jiri on our light/camera security system at the Cass Lake launch. He takes on the dock and launch area duties this coming year.

Jiri has researched, designed, and helped purchase our newest camera and security lights at the launch.

Alex, Trustee and grounds and maintenance supervisor has continued to keep our common areas in good condition. Under agreement, he charges an hourly rate for small jobs, and provides estimates and/or contracts to the board for approval for larger jobs.

Jacque, Trustee, has taken on community outreach, providing us with important formation regarding events and concerns in Waterford. She, and Cheryl provide Welcome Packets to new residents. They are working on a plan to be better notified about the arrival of new neighbors.

Kelly, Trustee, has taken on the job of updating our data entry process – entry, organization, etc. This year she will be Treasurer and is revamping our financial records in Excel.

Cheryl, Trustee, routinely retrieves mail from our P.O. box, and keeps contact with the township clerk's office to keep our resident records updated.

Hazel, Treasurer, has maintained all the financial records and bookkeeping this year. She also maintains our webpage, monitors e-mail and keeps our g-mail account updated.

Cheryl, Hazel and previous Secretary, Kathy Bartus discussed the possibility of cancelling our phone service. It is rarely used, and then mainly for title company inquiries. There was concern that "older residents" might not have access to internet for email, but our informal survey revealed no such phone calls have come in over recent years.

Jacque made a motion to drop the service giving two months notice to residents, Kelly supported, and a unanimous yes vote was recorded.

d. Expenditure approvals

1. Motion to contribute \$500 to support the new Cass Lake 4th of July Fireworks. Discussion regarding who are the organizers, and should we reach out to learn more about the plans, etc. We have not been contacted directly for a donation. It was suggested that perhaps we could encourage them to financially support our Cass Lake sheriff patrol initiative. Motion approved by 5 yea, 2 no.

2. Motion to contribute \$500 to support Elizabeth Lake 4th of July fireworks made by Hazel. Discussion regarding their lost big donor support, but that the neighborhood is continuing the fireworks with other donations. Seconded by Jacqui. Unanimous approval.
 - e. Lloyd has been in contact with our neighbor who volunteered to spearhead the effort to repave Oregon, Coshocton and possibly Tecumseh. He feels that we should offer financial support for postage, printing costs, and access to our data base for owners' addresses. Jacque moved that Lloyd be authorized to spend up to \$300 to support the paving initiative, Patrick seconded. Unanimous approval.
 - f. Sheriff patrol update: Elizabeth Lake has cancelled patrols for this season. Cass Lake will begin patrols shortly. We have financial support from Ward's Pointe, and potentially from Zox. Patrols will be on weekends, and unannounced in advance.
 - g. Lloyd reported that our kayak rack is full for this season and we have two on our wait list. John asked if we should consider another rack. We will wait to see how the wait list looks this season.
3. Treasurer Report – Hazel and Kelly
We reviewed previous reports. Financially we have basically the same balance sheet as last year. Kelly reported dues receipts of \$7470.00, but there are still many slip holders and key holders who have not yet paid. After this deposit our account balance will be \$16348.00.
4. Secretary Report -- Hazel
 - a. The minutes of the general membership meeting of 5/10/18 were presented for approval. Corrections made, and unanimously approved as corrected. Hazel will post to website.
 - b. A new bank signators form to place Kelly's name on checking account was circulated for signatures. Kelly and Hazel will complete follow up work.
5. Trustee and Officer Reports
 - a. Jacque, Cheryl – Welcome packets, voice mail, snail mail reports up to date. Kelly suggested checking Zillow for recent sales in our sub to get up to date information on new neighbors. Jacque will follow through.
 - c. Jacque -- Jacque, Lloyd and Hazel attended the township board meeting regarding single hauler trash service for the township. While the requests have been on the "back burner" for some time, one of the board members agreed to follow through with their attorney to determine what the residents want specifically included, in their service and move on from there. Jacque met with Tony Bartolotta, who reiterated that he needs to meet with their attorney to draft an ordinance before they can proceed.
 - d. Alex – grounds and maintenance – Alex had concerns about whether our lawn service completed spring clean-up. Lloyd will check. He is awaiting fence parts for repair at Cass Lake launch.

He has reviewed docks and slips for repairs. Lloyd brought up some kayaker's concerns about landing their boats. They will look into landing supports. John had concerns about the parking area at the launch and standing water. Discussion regarding digging a trench to divert the water into the woods. Further investigation required.

- e. John and Jiri – security lights and cameras – John reports that he and Jiri would like to purchase a solar panel power monitor - \$81. Also needed is a charging system for camera batteries. Total expense \$150 approved. He reported that right now the cameras are “eating data” quickly and they may need to purchase an additional data plan. Jiri will investigate. They are also considering a fifth camera.

There being no further business the meeting was adjourned at 9:10.

The next meeting was scheduled for June 27, 6:30 at Kelly's home

Respectfully submitted,

Hazel Lewis, CSCA Recording Secretary

