

Chetolah Shores Association Board Meeting Minutes
5/27/2014

Present: Eric Siegel., Erik Kokeny., Patty Costigan, Kathy Bartus, Nick Jahn, Lloyd Lewis, Hazel Lewis and resident guests Dan Brudzynski and George Culik
Absent: Mark Webberly, Amy Trudell, Cheryl Cathcart

1. The meeting was called to order by President Eric S. He welcomed our newest board member, Nick Jahn, and CSCA residents Dan and George and introduced us to the soccer ball.

- Board insurance – in process of getting additional bids. We have one obtained by Lloyd, and Eric and Erik will each get another bid.
- Non-profit status – Lloyd questioned our status. Patty confirmed that we are registered as a non-profit, and she files a 501C6 yearly.
- U.S. Mail, e-mail, voice mail – we discussed ways to streamline our response time to inquiries from residents. Board members agreed that we need to improve our appearance of non-response to resident concerns and had many good ideas to help facilitate this change. Various response time limits were discussed, and the board agreed that we must respond quickly and assure that all inquiries get forwarded to the responsible board member for resolution. It would be helpful if voicemails could be forwarded, Hazel will check into this. Also, the voicemail greeting needs to be updated including information regarding the contact form on the website. Eric will discuss possible changes with Cheryl. It was also suggested that we add the e-mail address to the website contact form. Hazel will check into this.
- Laptop purchase – Eric reported that a new laptop has been purchased for association business.
- Mandatory dues, legal opinion – We continued our discussion regarding the dues structure, when it was changed, how voted in, etc. Eric explained the history and process that was followed. He also is pursuing a formal legal opinion regarding our by-laws and dues. Patty discussed our process for “forgiving” overdue payments, which is to determine any decision on a case-by-case basis.
- George inquired about pursuing an agreement with the Elizabeth Lake Beach Assn. for possible swim/boat launch access. Erik said that is available to anyone for \$200/year. We discussed a possible agreement to use their launch area to drop boats and for CSCA residents on Elizabeth Lake to use their launch for a reasonable fee. Nick will pursue this and bring to our next meeting.

2. Treasurer Report – Patty

- Patty presented her comprehensive revenue and expenses report. Our current balance is \$6,319.99. From past years' experience, she anticipates additional dues to come in. She anticipates additional expenses as well including Elizabeth Lake beach, security, spring clean-up, insurance. Nick agreed to check with Pat regarding the status of security at launch. We also discussed Lot 19 and ideas of how to improve it to make it appealing and

usable. Eric will work on a plan for Lot 19. A question arose as to who is responsible for mowing the lawn at the Elizabeth Lake dock. Need to check with Cheryl for lawn service specifics.

3. Secretary Report – Hazel

- Board meeting minutes for 4/28/14 approved. General Meeting minutes for 5/8/14 approved. These will be posted to website. Hazel reported that Eric's co-worker, Andrea, did an amazing job on the website and was willing to come to her home and work with her to smoothly transition the website maintenance. Hazel had a question regarding updating sponsors for the website. They will be added after the Spring Summer Newsletter goes out.

4. Dock Report – Lloyd

- Lloyd reported that the work on the Cass and Elizabeth Lake docks is completed. There was a report of a minor injury at Cass with some exposed metal on dock posts. Lloyd will see that caps are placed on these posts. Slip holders and neighbors have been pleased and offered very positive feedback on the work and appearance. Eric would like for the board to consider increasing slip charges in the future.

5. Trustee and officer reports

- Mark and Amy sent "before" and "after" pictures of the Elizabeth Lake beach improvement project. The board agreed it was a wonderful transformation. They also sent a video of the new run-off in action during the evening rain storm. Another successful project. Kathy reported she has delivered several Welcome Packets.

NEXT MEETING WILL BE ON JULY 17 AT 7:00 AT ERIC S.'s HOME.

The meeting was adjourned at 9:15.

Respectfully submitted,
Hazel Lewis, Recording Secretary