

CSCA Board Meeting Agenda

Thursday, July 16

7:00 PM – Amy and Mark's Home

Present: Amy, Mark, Eric, Kathy, Cheryl, Lloyd, Hazel, Jeff, Jacque

Absent: Erik

1. President's Report - Lloyd

- Security notification to homeowners
There were several car break-ins reported over the last month. This info was shared with the community in e-mails and on Face Book.
- Second letter to community
Discussion of how to manage resident data bases, mail merges, access to Quick Book for Hazel and Lloyd. Eric will check with Andrea on how best to do this.
- Identifying MC numbers
Hazel has checked with SoS and State of MI websites but found no easy access. Mark will check with his contact at the Sheriff's Office.
- Contact with non-paying slip holders
Lloyd has met with one of the non- payers. His feeling is that we should start with one slip holder to take to court if necessary and proceed from there. He also has had contact with the realtor listing the home with frontage on the Cass Lake launch outlot. They are not advertising the house as "waterfront" or "with dock". We will monitor this closely.
- Launch padlock
The padlock was discovered broken. Lloyd had it repaired. Not known if purposely damaged. Hope to review film to determine.

2. Secretary's Report - Hazel

- Approve minutes
Approved as read.

3. Treasurer's Report – Kathy

Kathy reports a balance of \$14589.31 with 144 homeowners paying. There are still dues payments trickling in. Lloyd requested that Kathy keep a separate record of dues and dock fees. Jacque has looked at the books and feels confident she can prepare an acceptable review. She, Kathy and Patty plan to meet soon to work out more details.

4. Trustee Reports

Dock area – Erik was not present to give his reports. He said he would be meeting with Pat this weekend to make sure the camera is operating as it should, and hopefully review recent tapes. Jeff has offered his help.

Gravel improvement

Camera

Numbering docks

General maintenance

Elizabeth Lake sheriff patrol – Mark

Elizabeth Lake homeowners have contracted with the Sheriff's Dept. for weekend patrols. The rate is \$32/hr. with 5 hr. shifts. One of the other subdivisions on the lake has taken the lead on this, and has asked for individual homeowners to donate as well. Discussion if CSCA should also contribute. Motion for our Association to contribute \$300 this season by Eric. Mark seconded, unanimously approved. Kathy will prepare and send check

Lot 19 – Eric

Eric presented an extensive report for improvements for Lot 19. This will be an on-going project. After much discussion, it was agreed to prioritize for this year, with Eric's recommendation being 1) lawn fertilization and upkeep 2) beach sanding 3) 4 x 10 wood dock installation -- not to exceed \$2500 total. Eric moved and Jeff seconded. Unanimously approved. Further discussion was held regarding specifics of contractors and handy man help. We have a resident with a small front loader that we will contact to see if he is interested in doing the sand moving. We also have another resident interested in doing "handy man" work. Lloyd requested authorization to hire a handyman for minor repairs and clean up, not to exceed \$300. Amy so moved, Hazel seconded. Unanimously approved. Lloyd, Eric and Jacque will follow through with these contacts and meet together to finalize plans. Great job – Eric! This will be a wonderful addition to Chetolah Shores!

Signage – Amy

Amy presented her findings after contacting our former signage company. It was hoped that any new signage would match existing signs. It was suggested that she meet with the representative in the sub and get a complete estimate. Regarding the "camera" sign, it was suggested that we use a "premade" sign available at Home Depot warning that a camera is in use.

Welcome Packet – Jacque and Cheryl

Jacque and Cheryl are reviewing old materials and gathering new for the welcome packets. CSCA will provide funds for supplies and copying. They are meeting shortly to compile the information into a more comprehensive packet. We are all trying to identify new residents to make sure they receive them.

Cleaning Cass Lake Rd. culvert – Jacque

Jacque volunteered that her fiancé Mike would be willing to help with this.

"Back Up" partner when out of town – Lloyd

Lloyd requested that if any board member with specific responsibilities please seek a "back up" to cover their duties when they are gone. Kathy volunteered to keep up with e-mail while Hazel is out of town next month.

5. New Business

Kathy needs a second "signer" for our CSCA checking account. Cheryl volunteered to do this.

It was suggested that we send a thank you to neighbor Rich of Great Expressions for their generous support of this year's Elizabeth Lake fireworks (which were great!) CSCA donated \$500 as well. Lloyd will compose and send the letter on behalf of CSCA.

6. Schedule next meeting

Next meeting will take place on Tues. 8/18 at 6:30 at Kathy's home – 5068 Durnham.

Meeting adjourned at 9:20.

Respectfully submitted,

Hazel Lewis

CSCA Recording Secretary